



Privacy Act Acknowledgement & Consent

In accordance with section 18n (1) (b) of the Privacy Act, I/we authorise you to give information to and obtain information from all credit providers, previous Lessors and Letting Agents and referees named in this application. I/we understand this can include information about my credit worthiness, credit standing, credit history or credit capacity. I/we authorise Professionals Southport to collect information about me from any Tenancy Default Database. I/we understand this information may be used to assess my application. I/we authorise Professionals Southport to disclose to the Lessor of the property listed in this application any information it collects about me.

Applicant 1 Full Name _____

Applicant Signature _____

Applicant 2 Full Name _____

Applicant Signature _____

Separate applications must be completed for each applicant. Supporting identification must be copied and lodged with your application as Professionals Southport do not provide photocopying services.

Please allow 2 business days for your application to be processed. If you don't supply the sufficient information as required in the application form this will delay the process and the property may be let to another applicant.

Upon acceptance/approval of your application, an appointment will be set up to sign all associated tenancy documents and receipt monies for the property. On the lease start date, you will be able to collect the keys for the property, provided that the bond and first 2 (two) weeks rent has been paid. We cannot provide possession of the property until the lease start date. All bond monies and rent in advance must be cleared funds prior to collecting the keys to the property. We do not accept bond transfers.

Our preferred method of payment is direct credit to our Rental Trust Account by way of online transfer or scheduled transfer (direct debit) from your nominated bank account. You will be required to contact your financial institution and set up the direct debit and provide them with our Trust Account details.

All applications are referred to the Tenancy Information Centre of Australasia (TICA). Should a positive I.D be received by TICA, your application/s may be rejected.

A. AGENCY DETAILS

Professionals Southport

A: Ground Floor, 36 Nerang Street, Southport QLD

P: 07 5591 8333 F: 07 5591 8855

E: reception@professionalsouthport.com.au

W: www.professionalsouthport.com.au

Payment: 2 weeks rent and a bond equivalent to 4 weeks rent is required as cleared funds prior to moving in.

B. PROPERTY DETAILS

Rental property address:

☐ I have viewed this property (Tick this box)

Lease commencement date:

 Day Month Year

Lease term:

 Years Months

How many tenants will occupy the property?

Adults:	Children:	Ages of children:
<input type="text"/>	<input type="text"/>	<input type="text"/>

C. PERSONAL DETAILS

1. Please provide your personal details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Drivers licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

2. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

3. What is your current address?

D. APPLICANT HISTORY

3. How long have you lived at your current address?

Why are you leaving this address?

Agency Name/Private Landlord details (if applicable)

Agency/Landlord phone number

Weekly rent paid

Agency/Landlord email address

4. What was your previous residential address?

How long have you lived at this address?

Agency Name/Private Landlord details: (If applicable)

Agency/Landlord phone number

Weekly Rent Paid

Agency/Landlord email address:

Was the bond refunded in full?

If not please explain why it wasn't:

E. EMPLOYMENT HISTORY

5. Please provide your employment details

What is your occupation?

Full Time/ Part Time/ Casual

Employers name (Accountant if self-employed or institution if student)

Employer's address (Accountant if self-employed or institution if student)

Contact name

Phone number

Employer's email address

Length of employment

Net Income

6. Please provide your previous employment details?

What is your occupation?

Full Time/ Part Time/ Casual

Employer's Name (Accountant if self-employed or institution if student)

Length of employment

Net income

F. CONTACTS / REFERENCES

7. Please provide contacts in case of an emergency

Surname	Given names
<input type="text"/>	<input type="text"/>

Relationship to you	Phone number
<input type="text"/>	<input type="text"/>

8. Please provide 2 (two) personal references not related to you

1. Surname	Given names
<input type="text"/>	<input type="text"/>

Relationship to you	Phone number
<input type="text"/>	<input type="text"/>

Email address
<input type="text"/>

2. Surname	Given names
<input type="text"/>	<input type="text"/>

Relationship to you	Phone number
<input type="text"/>	<input type="text"/>

Email address
<input type="text"/>

G. OTHER INFORMATION

13. Car registration	Make/model
<input type="text"/>	<input type="text"/>

14. Please provide details of any pets

Breed	Council Registration
<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>
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H. PROPERTY TOTALS

Property rent per week

Rental Bond (4 weeks rent):	<input type="text"/>
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Advanced Rent (2 weeks):	<input type="text"/>
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Subtotal:	<input type="text"/>
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Subtotal amount payable on signing the tenancy agreement.

I. UTILITY CONNECTIONS



Access to genuinely discounted utility offers;

- Choose your providers in your own time
- Save time and not have to speak with a call centre
- Connect all your services in around 3 minutes on your mobile or computer
- Sign up to receive a FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered

We will send you a personal invitation to connect via email and text once you have been approved to rent the property. Please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au

P: 1300 911 947

W: www.movemein.com.au

☐

Yes I/we would like utility connection assistance

J. IDENTIFICATION & COMPULSORY TO SUPPLY

We require 100 points of ID

Applications without 100 points of ID will not be processed

Compulsory to supply

1. A current driver's licence or other photo ID
2. Current proof of income
3. Current rent ledger (if renting)

Your 100 Point check

Drivers licence	40 Points
Passport	40 Points
Birth certificate	30 Points
Other photo ID	30 Points
Current proof of income	20 Points
Previous Landlord reference	20 Points
Rent Ledger from other agent	20 Points
Pension card	20 Points
Rates notice	20 Points
Motor Vehicle Registration	10 Points
Bank Statement/Bank Card	10 Points
Phone / Electricity / Gas bills	10 Points
Medicare/Health care card	10 Points

Thank-you for your application. The Professionals Southport team will be in touch within 2 business days to advise the outcome.